

# Minutes - Board Meeting 04/13/23

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13 April 2023 / 3:30 PM / Zoom

## ATTENDEES - All on Zoom

Sarah Kamanu, Erin Lee, Ty McDonald, Christian Renz, Tony Savarese, Garrett Webb, Jay Deputy, Karen Smith, Russell Galanti, Hannah Lutgen, Larry Borgatti, Molly Murphy

## AGENDA

### First order of Business

- Christian shared some updates on progress of the new syllabus
- Jay Deputy is donating coursework that he's already prepared for other institutions
- The group will need to start developing a timeline for finishing coursework
- Russell shared that the deadline for the grant is in September 2024
- There will be twelve weeks of instruction plus two field days so the committee will need to decide how to schedule everything
- There was a general consensus that two classes a week was a reasonable instruction schedule.
- 5PM-8PM was the tentative consensus on timing of the classes
- Tuesday and Thursday was the consensus for days of the week
- Karen will reach out to potential instructors
- Larry brought up that some students might need extra help with basic math before going to the landscaping math. Karen suggested maybe some Youtube videos with math instruction that students could watch before they come to the class. Russell thought Youtube was an option and that maybe we could give extra instruction in a separate class for those students that needed it.
- Karen will present the group's decisions and timeline so far to Nicolette
- Next subcommittee meeting will be on May 4th on Zoom

## Second order of business

- Erin brought up a \$75 recurring charge on the website that seemed incorrect. Tony and Erin looked into it after the meeting and it was a “grandfathered” rate before we changed our pricing in 2021. There are two members total at this rate in the 3-9 employees category.
- Erin gave the board a financial update
- Problem: There’s no easy way to verify if people are students so the board decided to remove that as a membership option and just offer it for events where people can show their I.D.s. This option was removed from the website after the meeting.
- The sponsorship buttons in general are still causing confusion on the website and need to be addressed at some point
- The board brought up that HILA should have its own email address. Tony had made one, hilahawaii@gmail.com, when he set up our Youtube channel. Tony sent Erin the password. Tony also set that address's emails to forward to Tony for now. This can be changed at any time.
- The board decided to list that email address on the website. This was added to the bottom of each page after the meeting.
- Ty brought up our pricing for classes. The board all agreed to keep pricing the same for now.

## Third order of business

- Sarah and Christian are both working towards meetings with Mitch Roth to continue progress on the Kamakoa project
- Erin pointed out that Tim Richards is involved
- Christian mentioned that Goodfellow might be a potential asset. Sarah will reach out to them after meeting with Mitch Roth.
- Sarah will also reach out to nurseries to see if they want to be involved
- WHEA is another potential project. They want a grassy area for the kids to have lunch. Sarah said shade is needed for the area too. Sarah will reach out to Pete at Southern Turf to see if he’d like to contribute resources. She’ll also reach out to WHEA.
- Erin sees a lot of potential for The Four Seasons “Community Day” to help with the Kamakoa project.

- Sarah suggested a “Community Outreach” tab for the website where people could register to volunteer. Christian will ask Garrett. If Garrett doesn’t have time, Tony can try to set up the page.

## **NEXT MEETING**

- 5/4/23 subcommittee meeting on Zoom
- 5/11/23 HILA meeting at The Four Seasons