

HILA BOARD MEETING

Minutes February 07, 2018

Present: Ken Sugai, Micah Barker, Erin Lee, Garrett Webb, Ty McDonald, Jennifer McDaniel, Murli Fedorowski

1st Order of Business: Board of Directors reviewed 2017 budget. The conference for 2017 was noted as incurring higher expenses than previous year. Board discussed solutions such as locating a less expensive venue, and attracting more attendees to offset unavoidable expenses. Ways to increase attendance and overall income included:

- changing the day of week event is held
- increasing the benefits of being a HILA member and maintaining certification
- switching to a new platform for transactions

2nd Order of Business: Board of Directors vote twice, making the following active:

- \$6000 flat fee for Project Coordinator expense
- One scholarship awarded per year in the amount of \$1000

3rd Order of Business: Board of Directors proof read documents. Those present reviewed and suggested changes to the Test Registration form and Classes/Tests brochure.

Meeting adjourned. Next meeting Wednesday March 07 2018 / 3:30 pm at Hualalai construction office