

HILA Board Meeting

Minutes July 3, 2018

Present: Chris McCullough, Micah Barker, Ken Sugai, Garrett Webb, Ty McDonald, Lynnett Tohara, Erin Lee, Hugh Landes, Christian Renz

1st Order of Business: Field Test Judge Recruitment: Garrett will send a list of LICT's and previous judges. Ken will reach out to previous judges to see if they will participate in this years field test.

2nd Order of Business: Palamanui Site Prep: Garrett and Ken will continue to work with Adam Broderson for prepping the LICT field test site at Palamanui. Ken, Lynnett, Erin, and Chris will meet on Wednesday 7/11/18, to layout field test site. Lynnett has agreed to provide materials for irrigation mainline installation. Chris will arrange for hauling of mulch for Palamanui site prep. Goal is to be complete with site prep including rough grading, hole prep, mulch spreading by week of 7/16.

3rd Order of Business: HENA/MIDPAC Conference: Chris, Lynnett, and Christian have agreed to staff a HILA/LICH booth at this years HENA conference on Friday 7/27/18. Garrett will provide Hawaii Landscape Magazines for the booth.

4th Order of Business: 2018 Field Test Sponsorship; The following items will need to be provided for test day:

- Snacks and Water - Ken will contact Simplot
- Trash Cans - Hualalai to provide
- First Aid & Fire Extinguishers - Hualalai to provide
- Tents - Need to arrange for renting about 12, Hualalai will provide around 6, Chris, Garrett, Ken will bring any they have.
- PA system - ?
- Lunch - Ken will reach out to Mike at Farm and Garden

5th Order of Business: Important Dates for LICT Written and Field Tests:

- Saturday 8/25 8am - 4pm - TPI with Garrett at Wahi Malama, Hualalai (Erin to confirm)

- Wednesday 8/29 3:30pm - Judges Prep Meeting at Hualalai. Garrett will provide orientation for new Judges. Go through boxes, make lists of items needed.
- Friday 9/7 - Written test at Palamanui, Ty will proctor
- Friday 9/7 - Final Site prep and Field Test Set up at Palamanui
- Saturday 9/8 6:30am - FEILD TEST DAY!

6thContinued partnership with Palamanui: Garrett reports Marty Fletcher is retiring from Palamanui. Garrett will email the HILA Board an Affiliate agreement between HILA/LICH and Palamanui and any other documents relevant to a continued partnership with Palamanui.

Meeting adjourned. Next meeting Wednesday August 8th at 3:30p.m. at Hualalai