

HILA Board Meeting
Minutes January 6, 2016

Present: Erin Lee, Ty McDonald, Chris McCullough, Garrett Webb, Micah Barker, Ken Sugai

1st Order of Business: LICH Proxy: Chris executed a proxy authorizing Garrett to represent his vote at the LICH annual meeting.

2nd Order of Business: LICH: The HILA Board requested of Garrett (incoming LICH president) that LICH be more engaging with HILA and the other individual island landscape organizations. How can we work together and interact more being that LICH is the umbrella landscape organization. How can we benefit more from each other?

3rd Order of Business: Grant Opportunity: Garrett would like to apply for a State Macro Grant (that is due by in March) to put together a Sustainable Landscape Certification or Integrated Pest Management Training. Micah Barker and Zach Mermel will collaborate with Garrett, the two have worked on putting together a similar training for Hawaii modeled off NOFA and Oregon Tilth's Organic Land Care Accreditation programs.

4th Order of Business: Scholarships: HILA received two scholarship applicants for 2015. The Board has decided to award the two applicants each with a \$500 scholarship. Chris will email John, scholarship committee chair, to get the applicants information and proceed with disbursement of funds.

5th Order of Business: Social Event; Erin proposes HILA organize a landscape social event/mixer at the new Hawaii Community College campus at Palamanui.

6th Order of Business: HILA Financial State; Erin Lee, HILA Treasurer, reports we are in good financial standing and will she will prepare a budget for review at next months HILA Board meeting.

7th Order of Business: LMT Classes; Ty reports Hapuna Prince Hotel had reserved our space for the 2016 LMT classes. However, the date of Wednesday, 4/27 will not be available. HILA would like to look into the HCC Palamanui campus as an alternate location for LMT classes. Chris will contact Calley Oneil and Marty Fletcher regarding a meeting to discuss LMT classes as well as the LICT tests being held at Palamanui.

Ty is working to get the LMT class flyer out during the month of February. We need to secure teachers and dates for the classes to make this happen. Agenda item for the

next HILA Board meeting is to evaluate how to incorporate the Landscape training manuals and LICT written test matter into the LMT classes to ensure instructors cover material pertinent to test.

8th Order of Business: HILA Membership and Board; Erin suggests we invite new members to the HILA Board. Selecting from the HILA membership. Chris will send out an email to the membership inviting them to join the Board. Ken proposed we offer a two year membership option to decrease the amount of paperwork and number of payments for our members.

9th Order of Business: LICH administered LMT classes and Employment Training Fund (ETF) financial assistance for students; Garrett, on behalf of LICH, is offering to provide LICH administration and ETF funding for HILA's LMT classes. Candidates, or employers sending employees for training, who qualify for EFT would pay half of the class fee, and the ETF would pay the other half.

Garrett says HILA would not have to raise price of classes to accommodate this program. Garrett reports another benefit of LICH administered LMT classes is the classes would now be covered under the LICH general liability insurance policy.

Candidates would have to apply for ETF 14 calendar days before classes start and have to be approved by the State ETF program. LICH would become administrator for LMT classes and checks would need to be payable to LICH. LICH would then make tuition disbursements back to HILA for each candidate.

LMT classes would require a sign in sheet and class evaluations to meet EFT requirements.

10th Order of Business: LICH membership dues; The HILA Board authorizes the payment of \$250.00 for LICH annual dues.

Meeting adjourned. Next meeting at 3:30p, Thursday February 4th at Hualalai construction office.